San Rafael High School Principal Search

TO: Members of the San Rafael High School Community
FROM: Michael R. Watenpaugh, Ed.D., Superintendent
RE: Collecting Input for the Principal Search
DATE: May 21, 2010

As you know, we are in the process of collecting input from the San Rafael High School community about the desired qualities and characteristics that the next principal will have. We have scheduled two “formal” opportunities for the community to give input. We have also established an email address to forward comments to if you are not able to attend one of these meetings. Please forward you input to srhsprincipalinput@srcs.org. This email will be collected by Francesca Whitcomb in our Human Resources Department.

Community Input General Meeting – Superintendent
Thursday, May 27, 2010  8:30 – 10:30 a.m.  San Rafael High Library

I will conduct this first community meeting, with the assistance of Executive Director for Human Resources Ken Gallegos. Translation services will be available at this meeting.

I will ask the question “What are the qualities, characteristics, skills and abilities you are seeking in the next principal at San Rafael High School?” My job is to listen closely to what you say. Mr. Gallegos will record the comments he hears, and repeat them back to ensure we have correctly recorded your statements.

Community Input Appointment Schedule – Leadership Associates
Monday, June 7, 2010  SRHS Library

On Monday, June 7, 2010, search consultant Walt Buster, (bio) from Leadership Associates, will be meeting with the various constituency groups from SRHS. Staff, student, parent and community representatives will have the opportunity to provide anonymous and confidential feedback to this experienced educational recruitment consultant. Translation services will be available at all scheduled meeting times.

Participants will be asked two questions:
1. What are the qualities and characteristics desired in the next principal?
2. What are the issues he/she will face?

A full schedule for the day will be developed and distributed next week. Each representative group (classified staff, teachers, students, booster group leaders, community members, community partners, etc.) will be scheduled for a thirty (30) minute block of time. It will be the responsibility of the designated group to identify who will attend and participate on behalf of each group. Given the tight schedule, please limit each group to 10-12 people. Francesca Whitcomb from our Human Resources Department will forward additional information early next week.

SRHS Principal Input Information
May 21, 2010